

With children, adolescents and young adults, payments for education and participating in the social and cultural life of the community are taken into account if they receive the following benefits:

- Unemployment benefit II or social welfare from the job centre (so-called Hartz IV)
- Housing benefit
- Children's allowance
- Social welfare under SGB (Social Security Code) XII
- Benefits pursuant to § 2 or § 3 para. 3 AsylbLG (Asylum Seekers' Benefit Act)

People not entitled to payments are apprentices or trainees who receive a training allowance.

### Excursions and multi-day group or school trips

For pupils and children who attend a day care centre (or day nursery) or are looked after by a childminder, the cost of one-day trips and multi-day group and school trips can be paid.

Please apply to have the costs reimbursed in good time (at least four weeks before the trip starts) and have the child's participation confirmed by the school, the day care centre or childminder by asking them to fill in the appropriate form.

### School supplies

Pupils will receive two lump sums for school supplies: €70 on 1 August and €30 on 1 February.

These lump sums are meant to enable the purchase of the materials needed to attend school. Any costs beyond that are not covered.

Pupils who are entitled to benefits under Social Security Code II will receive school supplies from the job centre responsible for them.

### School transport

The following office is chiefly responsible for handling applications for school transport:

Landkreis Vorpommern-Greifswald  
Stabstelle Beteiligungen, SB Schülerbeförderung  
An der Kürassierkaserne 9  
17309 Pasewalk

Approval within the framework of the education and participation package is only possible in individual cases. This is especially true for young people who attend vocational school as part-time students in order to comply with the compulsory education requirement.

### Learning support

If what the school offers is not enough to resolve pupils' learning disorders and their moving up a class or their graduation is at risk, appropriate complementary learning support can be granted. The prerequisite for this is that the school confirms the need for the additional learning support.

### Shared midday meals

Pupils and children attending a day nursery or being looked after by a childminder can get extra money for lunch.

This applies only if the school, day care centre or childminder offers shared midday meals.

Individual lunches cannot be subsidised.

Costs will be paid in full – apart from a personal contribution of €1.00 per meal, which the parents have to pay.

For children attending a day care centre or being looked after by a childminder, an application can be submitted to the appropriate office of the municipality of residence to have the personal contribution of the parents paid for by this office.

### Taking part in social and cultural life

Children and adolescents under 18 years of age can receive an amount of up to €10 every month so that they can take part in the social and cultural life of the community. The amount can also be accumulated. This covers only extracurricular activities such as:

- Membership fees in the fields of sports, games, culture and social life
- Instruction in artistic subjects, e.g. art classes, music lessons
- Taking part in holidays and camps, e.g. holiday trips, youth consecration ceremony

### The Sodexo education card

The "Bildungskarte" (education card) is used to settle payments for learning support, shared midday meals and for taking part in social and cultural activities with the respective service provider.

The education card serves to keep parents informed. They can track the debiting of payments via the Sodexo web portal and see how much money is left on the card to pay for the services for their involvement in the community's social and cultural life.

The education card remains with the parents and must be presented to the service provider when necessary.

### Making an application

Please apply for benefits as early as possible so that your application can be processed in time. As a rule, no retroactive application is possible, especially for the recipients of benefits under SGB II, SGB XII and AsylbLG!

**Application forms** can be obtained from our staff at each site and at the job centres. The application forms are also available online at the website of the District of Vorpommern-Greifswald ([www.kreis-vg.de](http://www.kreis-vg.de)).

Applicants can talk to someone in person during these times:

Tuesday 9 a.m. to 12 noon and  
2 p.m. to 6 p.m.

Thursday 9 a.m. to 12 noon and  
2 p.m. to 4 p.m.

If you want an appointment outside the opening hours, please arrange it with the administrator in advance.

The **phone numbers** of the individual administrators can be found here: [www.kreis-vg.de](http://www.kreis-vg.de). Or you can reach us by calling the head office of the Administrative District on 03834 -87600.

Applications can be **e-mailed** ([Service.but@kreis-vg.de](mailto:Service.but@kreis-vg.de)) or **faxed** (03834 - 8760-9034).

### Competent sites

**Recipients of housing benefit, children's allowance and job centre benefits under SGB II** have to submit applications to the "Sozialamt" (social services department)/"SG Bildung und Teilhabe" (subject area education und participation) at the offices below:

Feldstraße 85a, 17489 Greifswald  
(Greifswald area, Greifswald region, Jarmen-Tutow Office and Peenetal-Loitz Office)

Pestalozzistraße 45, 17438 Wolgast  
(Anklam, Wolgast and Isle of Usedom area)

An der Kürrassierkaserne 9, 17309 Pasewalk  
(Uecker-Randow area)

**Recipients of benefits under SGB XII** have to submit applications to the administrator responsible for the flat-rate benefits.

Loefflerstraße 8, 17489 Greifswald  
(University & Hanseatic Town of Greifswald, Peenetal/Loitz Office)

Leipziger Allee 26, 17389 Anklam  
(area formerly Ostvorpommern, Jarmen/Tutow Office)

An der Kürrassierkaserne 9, 17309 Pasewalk  
(area formerly Uecker-Randow)

**Recipient of benefits under AsylbLG** have to submit applications to the administrator responsible for the flat-rate benefits.

Spiegelsdorfer Wende Haus 2, 17491 Greifswald  
(for Greifswald, Greifswald region, Loitz)

Leipziger Allee 26, 17389 Anklam  
(area formerly Ostvorpommern and Torgelow)

An der Kürrassierkaserne 9, 17309 Pasewalk  
(area formerly Uecker-Randow **excluding** Torgelow)

# *The Education and Participation Package*

## *General Information from the District of Vorpommern-Greifswald*



As of 1 March 2016